



Pitney Meadows Community Farm

Community Garden Internship

223 West Ave, Saratoga Springs, NY 12866

(518) 290-0008

<https://www.pitneymeadowscommunityfarm.org>

Founded in 2016, Pitney Meadows Community Farm's mission is to celebrate and explore agricultural education, healthy food production and recreation. Located on 166 acres in the heart of the City of Saratoga Springs and preserved in perpetuity as a working farm, PMCF is a unique resource. We are committed to being good stewards of the land and serving the community that invested their own tax dollars to preserve the Farm as open space.

PMCF offers a broad array of opportunities to engage with the land and our community. More than 100 plots are available to individuals, families and organizations to grow their own produce in our Community Garden, supported by an on-site Community Garden Director. In our 11-acre agricultural production area, our CSA members can pick their own vegetables, learn about sustainable farming, taste and learn to cook with new varieties of vegetables, and volunteer to support farm production. Our farm store, open to visitors from dawn to dusk seven days a week, offers products from other local farms in addition to our own produce. An accessible trail system circles the farm, open to walkers, runners, bikers, and dogs on leashes. A planned Children's Garden, adjacent to the Community Garden and Children's Greenhouse, will create a learning and play environment geared to children and incorporating two small structures in which educational programs and events will be offered to the entire community.

The Farm strengthens the local food system through our Farm to School Program, which brings fresh vegetables to the cafeterias of five local schools. In addition, the Farm donates more than 20,000 pounds of produce annually to food pantries and other social service organizations in the region.

Our farm is alive with creativity and dedicated community engagement, offering a productive and joyful place for volunteers, employees and visitors. As we continue to grow and develop new programs, we aim to create community, change lives, and bring people together on one of Saratoga's most valuable community assets.

Internship Description:

The Pitney Meadows Community Garden Internship offers candidates an opportunity to develop or build upon gardening, community building, and volunteer engagement skills while fostering the sense of community and connection to our mission and the greater Farm. This position assists the Community Garden Director/Volunteer Coordinator in managing more than



100 garden plots through a variety of tasks.

Responsibilities:

- Planting, watering, weeding, seed saving, and general garden maintenance
- Assist with garden programs, workshops and general events
- Work alongside various groups of people including staff, program participants, volunteer groups, and the general public.
- Assist with communications and outreach to community gardeners and volunteers.
- Work with the Community Garden Director to identify and develop a relevant project of interest over the course of the internship, and present final projects or findings at the Board Meeting on August 18th.

Qualifications:

- Understanding and interest in the mission of Pitney Meadows Community Farm.
- Ability to work independently and as part of a team with diverse groups of people.
- Good written and interpersonal skills.
- Energetic and eager to learn.
- Organized and self-motivated.
- Ability to work outdoors in all weather conditions.
- Ability to perform moderately strenuous labor, including lifting up to 40 lbs.
- Knowledge and experience with gardening and sustainable and organic growing practices is preferred though not required.

Terms and Compensation:

This internship is a **seasonal** position spanning from May-September. The intern is expected to work 8-10 hours per week, with the exact amount varying based on the projects agreed upon between the intern and director. We ask that you be willing to work some weekends and be flexible with your availability in general, as hours may vary from week-to-week.

The intern will be compensated for their summer work with an hourly wage of \$13-15/hr (depending on experience level).

***COVID-19 note:** PMCF is actively listening and adopting our policies to abide by state and health officials' latest COVID-19 regulations. While we will continue to monitor the evolving-status of the pandemic, this internship is expected to be primarily **in-person and outdoors** (COVID-19 permitting).



To apply: If you are interested in applying for the Community Garden Internship, please submit a cover letter and resume to the following email **by March 31st**: jobs@pitneymeadows.org

*Any questions regarding this position can be sent to the Community Garden Director, Joyce Carroll, at joyce.carroll@pitneymeadows.org

Pitney Meadows Community Farm (PMCF) maintains a policy of non-discrimination with all employees and applicants for employment. All aspects of employment are based on merit, competence, and qualifications. It is the policy of PMCF in recruiting, hiring, training, and promoting employees to select the best qualified individuals without regard to age, race, color, national origin, marital status, gender (including gender identity and transgender), religion, sexual orientation, military status, genetic information, disability, domestic violence victim status, familial status or any other characteristic protected by law.